

MEETING MINUTES
Regular Meeting of Date May 24, 2017

1) Call to Order

The regular meeting of the Airport Advisory Commission of the City of Hollister was called to order by Chairman Gordon Machado on May 24, 2017 at 6:00 p.m. in the City Council Chambers at City Hall, 375 Fifth Street, Hollister, California.

2) Pledge of Allegiance

Recited.

3) Roll Call: Roll was answered as follows:

Present: Chairman Gordon Machado, Commissioners Deane Judd , Fred Meyer, Jose Martinez, Robert Scattini, and Marge Sunzeri, and Executive Secretary Mike Chambless

Absent: Commissioner Steve Huston.

4) Verification of Agenda Posting

The Agenda for the Airport Advisory Commission of the City of Hollister Regular meeting of May 24 was posted on the bulletin board at City Hall on May 19 at 10:00am per Government Code Section 54954.2

5) Consent

- a) It was moved by Commissioner Martinez and seconded by Commissioner Sunzeri to approve as presented the minutes of the Airport Advisory Commission meeting of April 26, 2017.
Motion carried 6-0.

6) Public Input

- a) There were no public comments.

7) Reports

- a) AIP Phase I - Airport Director Mike Chambless reported that the city received a request from the contractor's legal counsel for some additional information, and our legal counsel is responding to that request.
- b) AIP 18 - ALP Update - Surveyors are at the airport this week performing required measurements and aerial photography. This will be completed this week. Chairman Machado requested that in the future the acronyms AIP and ALP be spelled out on the agenda for the benefit of the general public: "Airport Improvement Program" and "Airport Layout Plan."
- c) Budget - The budget will be presented with no changes at a special council study session on June 1. The budget is expected to be adopted on June 19.
- d) 4th of July - Fireworks are ordered, insurance policies are signed, plans are in place. The fireworks will move to the area of the tetrahedron to provide a better view for the spectators. In response to a question from commissioner Sunzeri, Mike Chambless stated there would be a city fire truck located at the airport during the fireworks display.

8) Old Business

- a) Trailer Parking - No report.
- b) Aircraft Waste Oil - Mike reported that Watsonville will be discontinuing waste oil collection at the end of their fiscal year when the current recycler's contract ends, and their FBO will be providing that service to their tenants. He also reported that Salinas is continuing to provide the service although they are installing an expensive security system because they also are having contamination and other issues. It was noted that waste oil collection at Hollister has been provided for at least the last 17 years.

Commissioner Judd recommended that the airport's official FBO, Gavilan Aviation (Hollister Jet Center) be advised to take over the responsibility and be authorized to charge a nominal fee for the waste oil collection.

Commissioner Scattini recalled many years ago (1960s) when waste oil was being disposed of randomly around the airport, and he also recommended that the FBO should be obligated to take over the collection.

Commissioner Martinez suggested we look at having the airport do the collection with whatever attendant increase in rent might be required of the tenants. Mike noted that this could be done for about \$15,000 per year as long as we could still contract with someone to take the waste oil. But he also noted that currently there is only one business that is willing to take the oil, and if that business stops taking it, we would then be required to put the oil in stainless steel drums and ship the drums to Kettleman City as hazardous waste and pay for rent and maintenance in perpetuity, which would increase our costs to an unknown amount.

Commissioner Judd suggested that since the FBO sold new oil, perhaps there was a regulation or law that required them to accept waste oil. Mike said he would research the law to see if that was required.

It was moved by commissioner Sunzeri and seconded by commissioner Scattini to continue the topic to the next meeting. Motion passed 6-0.

- c) Water Board Underground Fuel Tanks - Mike reported that final repairs to the fuel tanks were completed yesterday, and an inspection was held today. He assumed we passed, but has not received official word. We now have a new fuel spill monitoring computer in place which will shut down the system in the event a fuel leak is detected. We will soon have a county inspection and approval.

The cost was consistent with the estimate of \$24,000.

- d) Carol Ford activities - no report.

9) New Business

- a) None

10) Items for Next Agenda

All items, same as today's agenda.

11) Next Meeting Date: June 28, 2017

12) Adjournment

There being no further business to come before the Airport Advisory Commission, Commissioner Scattini moved the meeting be adjourned. The motion was seconded by Commissioner Martinez, and the motion passed 6-0. The meeting was adjourned at 6:37 p.m.

Respectfully Submitted,

Mike Chambless, Executive Secretary